

Margaret Evans

Interim Regency Park Principal/Special Education Supervisor

September 28, 2011-October 10, 2011

Accomplishments

- Facilitated faculty meeting
- Attended PTA meeting
- Visited all classrooms introducing myself to students and reviewing building rules
- Dealt with bus issues
- Participated in Principal's meeting
- Participated in district In-Service Day
- Completed 5 observations
- Consulted with school psychologist, principals, central office and AIU staff regarding numerous special education issues and student needs
- Met with several parents
- Prepared for Open House
- On site supervision of two student teachers
- Facilitated administration of OLSAT's in grades 1, 4, and 6
- Facilitated 2 IEP meetings

Goals

- Conduct formal teacher observations
- Collaborate with staff regarding PLC's, tier time, and RTII
- Facilitate faculty meetings
- Attend district IEP meetings as needed
- Plan for Veteran's Day Program